

Building/Ground Maintenance List – November 2017

Area/Problem	Priority	Who will do it and what?	When?
Hot water in staff room	Low	Plumber	When finances permit?
Hole in floor in staff room	Medium	Builder	Monitor
Dip in back door floor	High	Ask Jerry to replace floor tile if possible?	Asap
Back gate has dropped	Medium	Peter Veentjer	When available
Cardboard	High	Recycling needs addressing more frequently Ask parents/Peter Veentjer	Asap
Tip trip for waste	High	Ask parents/Peter Veentjer	Asap
Beech cloakroom in poor condition	Medium	Needs decorating – Possibly plastic sheet - County approved contractor	School holiday – February half term or Easter 2017
Trellis fencing	Medium	Jerry	When available
General outside maintenance – paint fences, etc	Medium	Parents – paint party	Spring 2017
Ash fire door (outside)	High	Needs painting –	Asap – when weather permits
Carpet loose in Willow	High	Mr Cregan	Asap